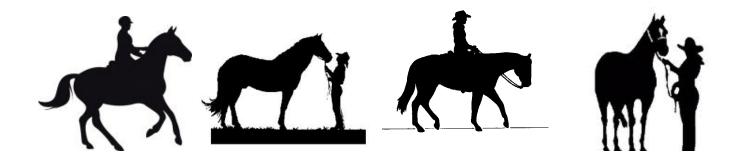


Taylor County 4-H Horse Project



Rules & Guidelines 2023

Welcome to the Taylor County 4-H Horse Project!

The purpose of this packet is to provide you with information, inform you of important deadlines, rules, and guidelines, and answer commonly asked questions. Once you and your parents have read this packet, you'll need to complete the Rules Acknowledgement, Assumption of Risk and Agreement to Hold Harmless, and 4-H Horse Registration Certificate that are attached and submit those to the Extension Office prior to participating in any horse clinics, or by May 15 at the latest.

MISSION

The purpose of the Taylor County 4-H Horse Project shall be to provide educational and relevant learning experiences for youth using horses/ponies as the tool. With the ultimate goals of developing horsemanship abilities, horse knowledge and life skills in a fun and safe environment.

BASIC INFORMATION

First, you don't need to own an equine to participate! Areas of participation, with and without an equine are described under the "**Opportunities**" section. Enrollment in the Horse or Horseless Horse projects is open to anyone in grades 3 – 13. You must be a member of good standing in Taylor County 4-H. Anyone grade 3 or over who meets the educational requirements may participate with an equine at the Taylor County Fair. The grade you are in as of January 1 of the exhibit year determines which classes you may enter at the fair. Please note the Project follows the rules and guidelines of 4-H. Only 4-H members are covered by insurance purchased by the Federation of Taylor County 4-H.

HOW DO I PARTICIPATE?

New enrollments: Anyone enrolling in 4-H for the first time must be enrolled with the Taylor County Extension Office by **March 1** of the exhibit year in order to qualify for state events and be eligible for awards.

Re-enrollments: Anyone re-enrolling in 4-H must be enrolled with the Taylor County Extension Office each 4-H year (October 1 – September 30) by **November 1.** Anyone re-enrolling after **November 1** will not be eligible for state event participation; members can still participate in workshops and clinics provided they are enrolled in the Horse Project by **March 1**.

Attend the Kick-Off Meeting. Attendance at the Taylor County 4-H Horse Project Kick-Off meeting is highly encouraged. This is the meeting where officers are elected, rules are explained, and paperwork is distributed. If you cannot attend this meeting, you must contact the Horse Project Leader **prior** to the meeting to set up an alternative time to go over this information.

If planning on taking part in the Taylor County Fair, your equine must be enrolled with the Fair. Registration Certificates for that purpose were mailed previously to all Horse Project members and should be submitted to the Fair Office, not the Extension office. If you are using a horse for a horse project workshop or clinic that you are not taking to the fair and have not submitted a registration certificate for that horse to the fair, please contact the Extension office.

Coggins Test: The State of Wisconsin requires an annual negative Coggins test. This test must be done by a licensed veterinarian to show that your equine does not carry the incurable disease Equine Infectious Anemia. Results are good only for the calendar year in which the test was given. Any time your equine leaves home to go to an organized event, the original test paper must accompany you. A copy of a negative Coggins test for your equine must be on file with the Extension Office by **May 15**. The first time you haul your equine to a Taylor County 4-H Horse Project event, you must show the original negative Coggins test you received from

your veterinarian in order to unload your equine. Similarly, you must show the original negative Coggins test before you will be allowed to unload your equine at the Fair on Entry day.

Vaccinations: All equines participating in the project must be in good health and should be vaccinated for the following: Eastern, Western Encephalomyelitis, Tetanus, and Influenza [This vaccination can be administered in a combination shot.] These vaccinations can be purchased from your veterinarian or a retail outlet such as Fleet Farm – **keep your receipts and packaging** as proof of purchase.

Premise ID: All exhibitors are required to have a Premise ID number from the property that the equine is being brought from to the fairgrounds on clinics and on Fair Entry Day. The Equine Registration form that is due on **May 15** now calls for a Premise ID number. You will not be able to unload your equine on Fair Entry Day without having a premise ID number.

Attend Project clinics and workshops. Workshops and clinics are an important part of the 4-H Horse Project. Please make plans to attend workshops and clinics that will help you build your skill and knowledge in the Horse Project. These may be sponsored by Taylor County 4-H or other organizations. <u>Keep a record of all workshops or clinics that you attend, including name of workshop/clinic, horse's name, date, location, sponsor, and what skills you learned.</u>

To exhibit at the Taylor County Fair, you must also enroll in the corresponding 4-H project through the 4HOnline enrollment system (as required by ATCP 160, state rules that govern junior fairs). Please refer to the Taylor County Fair Book for fair entry procedures, rules, and show schedule. The Taylor County Fair is a separate entity from Taylor County 4-H. Enrolling in the Horse Project through 4-H does not automatically enter you in the Taylor County Fair.

PARTICIPATING IN STATE 4-H HORSE EVENTS – "3-2-1" Rule

An entry form for the Wisconsin 4-H Horse Expo, Wisconsin 4-H Gymkhana, or other events sponsored by Wisconsin 4-H require the signatures of both the County 4-H Horse Project Leader and the County 4H Educator.

In order for the 4-H Horse Project Leader to sign your entry form, you will need to meet the "3-2-1" rule detailed below. The leader will not sign the form if the 3-2-1 requirement has not been met or if the leader cannot vouch for your safety for you and your horse to participate at the state level.

3 – You must attend three educational clinics/workshops. These do not all need to be sponsored by Taylor County 4-H, but they must be educational in nature. Shows and trail rides do not qualify as educational workshops. You must keep a written record of the workshops/clinics that you attend <u>including name of workshop/clinic/horse's name, date, location, sponsor, and what skills you learned</u>.

2 – Two of these workshops must be "hands-on" workshops with a horse.

1 – You must complete one hands-on workshop with the horse you plan use at the state event.

You must also be a member of good standing in Taylor County 4-H in order for the Taylor County 4-H Educator to sign your entry form. To be a member of good standing, you must attend a minimum of three (3) club meetings within the 4-H year or meet the requirements of your club if it requires more than three meetings. Please check with your club leader to verify your club's member of good standing policy.

VOLUNTEERS

The organization cannot function without volunteers and opportunities abound to contribute time and talent! You can be a "helper" or enroll as a 4-H project leader. If you are not signed up as a 4-H project leader you are not covered by 4-H insurance. Becoming a 4-H leader is a simple process that requires an application and the completion of a youth protection training session. Taylor County 4-H conducts background checks on all new leaders and once every four years on re-enrolling leaders.

RECORD BOOK

At the end of the 4-H year, 4-H members may submit a record book through your local club. This is a record of your project work, goals, and achievements. Your record book will be evaluated and is the basis for county achievement awards. Record books must be turned in for youth in grades 9-13 to receive project award pins and for grades 3-8 to receive seals. Contact the Extension Office or visit our web site for details and to download record book forms.

BYLAWS

A copy of the Taylor County Horse Project Bylaws is included in this booklet.

VIOLATION OF RULES

Failure to follow the rules of the Taylor County 4-H Horse Project (included in this booklet) could result in dismissal from the program.

FORMS

We've attached for your information:

- <u>Taylor County 4-H Horseless Project Agreement</u>. Return signed form to the Extension office by May 15.
- <u>Rules Acknowledgement Form</u> for members and parents to complete which indicates you have received this packet, understood its contents and agreed to the rules as stated. Return signed form to the Extension office by May 15.
- <u>Taylor County Fair Horse Registration Certificate for 2020</u> this is a duplicate of the form that Horse Project members were sent previously and is included only for your convenience and records.

DISCREPANCIES

If you note any discrepancies between the information in this introductory section, the Horse Project Rule/Guidelines, and the Constitution/By laws or with past practices, please contact the Extension office, preferably by email.

WHO CAN I CONTACT FOR MORE INFORMATION?

UW-Extension Taylor County Julie Diepenbrock Taylor County 4-H Educator 715-748-3327 ext. 4 Julie.diepenbrock@wisc.edu Or Kelly Phillips Program Assistant 715-748-3327 ext. Phillips32@wisc.edu

Website: https://taylor.extension.wisc.edu

TAYLOR COUNTY 4-H HORSE PROJECT RULES

- 1. Prior to participation in any Horse Project event or activity the Waiver form and the Rules Agreement must be signed by the project member and one of their parents and returned to the Horse Project Leader or the Extension Office.
- 2. Horse Project members must pay club dues, if required, prior to participating in Horse Project events.
- 3. Horse Registration Certificate, including pictures, must be at the Taylor County Extension Office by May 15 of the current year. Each equine intended to be used as a project animal at clinics/workshops and the Fair needs one of these forms completed. If the equine is going to be used by more than one family member, only one form with all family members listed is required. Submit forms on all equine you would consider taking to the Fair if for some reason your primary equine would not be able to participate in the Fair. Having another horse with an ID form will allow you to bring an equine to the Fair as a replacement. NO LATE ID'S WILL BE ACCEPTED. If you are not using an equine at the Fair but expect to participate in workshops/clinics, please contact the Extension office by May 15.
- 4. All equines participating in the project must be in good health and must have a negative Coggins test. Proof of a negative Coggins test and proof of vaccinations dated after January 1 of the current year are due to the Extension Office before May 15. No equines will be allowed to be unloaded and participate in any 4-H event including clinics and the Fair until this information is on file. Equines must be in good health at all times. At any county event, any suspicious animals [those exhibiting symptoms of coughing, runny noses, unattended wounds, etc.] will be sent home. Remember this is for your animal's health and safety.
- 5. When participating with your equine at the scheduled event the following rules apply:
 - a. Riding shoes or boots and pants must be worn when working with your equine.
 - b. When participating in mounted or driving 4-H sponsored events both youth and adults must wear SEI approved helmets.
 - c. You must be using appropriate tack that is in good condition, which is subject to the Leader's discretion.
 - d. Proper ring etiquette must be observed at all times for you and your horse's safety and that of the other exhibitors and their equines.
- 6. Do not let others ride your equine at Taylor County 4-H Horse Project events. Only 4-H members who have ID'd the horse, parents or 4-H horse project leaders should be the only handlers. At a Taylor County 4-H Horse Project event, 4-H project members are the only individuals covered by insurance. We as leaders must enforce this rule as this rule has been established for everyone's safety and for liability purposes. Failure to follow this rule may disqualify the project member from any event, and the member and their animal will be sent home.
- 7. For the safety of our project members, only equines registered in the project [Horse ID, required vaccinations, negative Coggins] and being used by the member are allowed at project activities.
- 8. All trash and recyclables must be cleaned up and manure must be picked up after Horse Project activities. It is a privilege to use facilities such as the Taylor County Fairgrounds. Please leave them in a better condition than you found them.
- 9. Foul language, disrespectful, or unsportsmanlike behavior will not be tolerated. If this type of behavior is exhibited, you will be asked to leave the event.
- 10. Each member is required to meet the requirements set forth by the Taylor County 4-H Horse Project and the Federation of Taylor County 4-H.
- 11. If a dispute arises, see the County 4-H Horse Project Leader. If the dispute cannot be resolved, the Taylor County 4-H Educator will be contacted to collectively decide appropriate action to be taken when there is a dispute or problem. Members, leaders, and/or parents may be disqualified from any county event or activity and removed from such event or activity due to not following the rules.

TAYLOR COUNTY HORSE PROJECT RULES

HORSELESS HORSE GUIDELINES (Taylor County)

Horseless Horse classes MUST only be entered by a project member who meets the following criteria. It is strongly suggested that each county follow this guideline for their Fair classes to avoid confusion when entering the State 4-H Horse Expo. (County information will be noted within parenthesis.)

- 1. All Horseless Horse exhibitors must wear an SEI approved equestrian helmet when mounted. Riding shoes or boots and pants must be worn when working with the horse.
- A Horseless Horse project member is defined as a Taylor County 4-H Horse Project member who has no one on one access to an equine. They do not own their own equine, or their family does not own, manage or lease an equine. Cloverbuds may not be horseless project members. (In Taylor County third grade is the first year a 4-H member can take the equine or Horseless Horse project.)
- 3. Horseless Horse project members MUST show only in Horseless Horse classes at Fair.
- 4. The Horseless Horse member must be working with a current Taylor County 4-H Horse Project member or leader. The 4-H leader or member's equine may be shown by both the 4-H horse project member and the 4-H Horseless Horse project member but does not have to be shown by the current 4-H horse project member at the Fair. However, this is the only equine the Horseless Horse member may show; they may not show or ID other equines from other 4-H project members. Two Horseless Horse members may NOT show the same equine.
- 5. The Taylor County 4-H Horse Project member may **not** be a sibling that resides in the same household. If two siblings are showing the same equine, that is family owned, managed, or leased, both siblings are classified as horse project members.
- 6. Horseless Horse members are expected to work with the 4-H horse member or leader and their equine to learn about the equine, including grooming, clean up, tack, riding, etc. (If an adult wants to share their equine with a Horseless Horse member, the adult needs to be registered as a 4-H leader.)
- Horseless Horse members are expected to participate in equine project activities and follow all rules of the project. (In Taylor County that means completing the participation requirements for 4-H Horseless Horse project members to show at the fair; participation in project activities and clinics, follow guidelines and complete required forms on time.)
- 8. The Horseless Horse project member is **not** managing or leasing a equine owned by someone else. (If an adult who is not a 4-H leader wants to share their equine with a 4-H member, the situation would have to be a managerial or leased project under the 4-H horse project.)
- 9. The Horseless Horse project members must complete the Horseless Horse Agreement form which must be at the Taylor County Extension Office by May 15 of the current year.
- 10. A Horseless Horse member can only be in the Horseless Horse project 1 year.

The following Taylor County 4-H members are NOT considered Horseless Horse members, if:

- They own and are showing their own equine or showing a managed or leased equine;
- They are showing an equine owned, managed or leased by a family member. Two family members may show the same equine see Expo Rules & Class List "General Rules for Horse Show";
- They are showing an equine that is owned, managed or leased by someone other than a Taylor County 4-H Horse Project member or leader;
- They have previously participated as a member in the Taylor County 4-H Horse Project.

WHAT OPPORTUNITIES EXIST?

There are many areas of participation – remember, you don't need to own a horse to participate! Following are brief descriptions of some of the opportunities available:

Taylor County 4-H Horse Project: Open to youth grades 3-13. You'll learn care, management, grooming, parts of the horse, equipment, etc., and receive assistance with horse-related activities. Horse Project meetings will be scheduled and announced in the Taylor County 4-H Newsletter (bi-monthly) and through individual mailings to project members.

Horseless Horse: You don't own an equine, but you team up with someone who does. You'll be able to participate in project activities and exhibit in Horseless Horse classes at the Fair. Let us know if you're interested in being a horseless horse member or a horseless horse "buddy." For more information see the Horseless Horse attached forms.

Veterinary Science: Horse and Horseless Horse project members may also exhibit in the Horseless Horse classes listed under Veterinary Science which covers exploring a horse management topic, such as anatomy or diseases.

Clothes Horse: You may create any article that you or your horse can wear, along with other horse-related items.

Fair Horse Show: Horse show classes include halter, showmanship, pleasure, equitation, horsemanship, trail classes, driving and gymkhana.

Fun Shows and Clinics: Clinics, workshops and fun shows are all part of the Taylor County 4-H Horse Project. See the current year's schedule for details. A survey is conducted annually to measure interest in various disciplines and decide what clinics to offer.

Art: Apply your artistic talent within the Horse Project and create a drawing, painting, craft item, ceramic, etc.

Photography: Combine your love for horses with the camera and exhibit your work in several different categories, per Fair entry requirements.

Woodworking: You may build a saddle stand, jump, hat rack, etc.

Leathercraft: Learn about the art of working with leather. Create your own halters, belts, bridles and maybe even a saddle or harness.

Creative Writing: Write a short story (fact or fiction) or poetry, as part of the Communications department

In addition to the above, the State 4-H Horse Association offers the following activities:

- **Hippology (May):** Learn to identify parts of the horse, markings, breeds, colors, or other knowledge related to horse science, by matching pictures to definitions.
- Horse Bowl (May): A team participation activity. Team members learn more in-depth information about horses in a quiz bowl format.

- Area Animal Science Days: (June): Hippology, Horse Judging, Posters, and other equine related contests. Each year a different county sponsors this event.
- State Eventing/Dressage/Hunt Show (June): Eventing, Dressage, Jumping clinics and shows. <u>Sign up prior to May</u> – also will need Project Leader and Extension office signatures. Must be a member of good standing in Taylor County 4-H and your 4-H club to attend.
- State Gymkhana (September): Horse speed and game show held annually the first weekend after Labor Day. <u>Sign up by August-</u> also will need Project Leader and Extension office signatures. Must be a member of good standing in Taylor County 4-H and your 4-H club to attend.
- **State 4-H Horse Expo (September)** Annual event held during the third weekend in September at the State Fairgrounds in West Allis, WI. The youth must be a 4-H member. <u>Sign up by Sunday, last day of fair, to compete</u>, both the key leader and the extension office will need to sign. Features several horse-related events including:
 - **Horse Judging:** Develop and/or improve your ability to picture an ideal horse and recognize undesirable traits associated with judging horses. This event also can coincide with the Hippology that was offered in May. Teams from the past Hippology groups can compete together if signed up and attend.
 - **Team Problems:** Teams of 3 4 youth analyze an equine-related problem and present an oral solution.
 - **Creative Writing/Scrapbooking:** Write a short story (fact or fiction) or poetry or tell a story by creating a scrapbook.
 - **Model Horse**: Members exhibit model horses in different classes just like a real horse show
 - State 4-H Horse Show [Expo]: Exhibitor's grades 6-13 must qualify with a blue ribbon at the fair show in qualifying classes. Must be a member of good standing in Taylor County 4-H and your 4-H club to attend.
- Wisconsin 4-H Horse Leaders Conference (November) Statewide leadership conference for adults and teens held during the second weekend in November and sponsored by 4-H and UW Animal Sciences. The conference alternates between UW-Oshkosh and UW-River Falls.

Additional information on State 4-H Horse events can be found at: https://fyi.extension.wisc.edu/wi4haganimalscience/horse/

Constitution and Bylaws of the Taylor County 4-H Horse Project

CONSITUTION

Article I – Name

The name of this club shall be Taylor County 4-H Horse Project.

Article II – Purpose

The purpose of the Taylor County 4-H Horse Project shall be to provide educational and relevant learning experiences for youth using horses/ponies as the tool. With the ultimate goals of developing horsemanship abilities, horse knowledge and life skills in a fun and safe environment.

Article III – Members

Section 1: The Taylor County 4-H Horse Project is open to all 4-H youth members enrolled in the 4-H Horse, Pony, and Horseless Horse Project. The club member must be in 3rd grade and may continue in the 4-H Horse Project through the next 4-H year following their graduation from high school.

Section 2: The club agrees that membership to this group is open to all persons without regard to race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy, marital or parental status.

Article III – Officers

Section 1: The officers of this club shall consist of $1-1^{st}$ year horse project member, 2-2-5 years in the horse project, and 1-5 or more years in the horse project. Once the board is chosen by the above, the determination of President, Vice President, Secretary and Treasurer will be determined.

Section 2: The term shall run from the yearly kick-off meeting through the end of the 4-H year.

Article IV – Leaders

There shall be a general leader along with other active horse project leaders, to consist of adult persons.

Article V - Dissolution

In case of dissolution of this club, all assets are to be assigned to the Federation of Taylor County 4-H.

BYLAWS

Article I – Meetings

Section 1: The Project will hold a yearly kick off meeting to nominate and elect officers for the project year. Notification will be mailed to each enrolled member along with the date posted in the County 4-H newsletter.

Section 2: Meeting will be held once a month after that or as deemed necessary by the leader/and or youth board.

A. Meeting will be held at the Extension office for months that it is not feasible to meet outdoors, and after that, meetings will be held at the Taylor County Fairgrounds in conjunction with weekly clinics.

B. Quorum will consist of members present.

Article II – Election of Board

Section 1: Elections will take place each year at the Kick of Meeting.

Section 2: Nomination for board members will be on a volunteer basis.

Article III – Duties of the Board

Section 1: To help guide and make decisions on behalf of the horse project for the betterment of the group.

Section 2: The President shall preside over all meeting of the club and shall work with other officers and general leader to prepare an agenda for each meeting.

Section 3: The Vice President shall fulfill the duties of the president in his/her absence.

Section 4: The Secretary shall keep a record of all proceeding of the club. Keep attendance of members present at all meetings. And shall work with the general leader of the club to help send out meeting notifications.

Section 5: The Treasurer shall receive and be accountable for all of the money belonging to the project. Shall pay out, upon order of the project, in a timely fashion, along with keeping an accurate record and monthly reporting to the project group.

Section 6: Officers will be required to attend all meetings. If more than 3 meeting are missed and unexcused, the position will be fulfilled by another member of the project. There is an understanding that it may not be possible to do so, but notification to the general leader is needed prior to each meeting in order for it not to be considered unexcused.

Article IV – General Rules

Section 1: This constitution and Bylaws shall be brought up to date as needed. Amendments can be done as needed for the benefit of the project.

Section 2: Every family will receive a copy of the bylaws and constitution.

TAYLOR COUNTY HORSELESS HORSE AGREEMENT FORM

This form is for Taylor County Horseless Horse project members. Horseless Horse Agreement forms are due on or before May 15 in the Extension Office Date Due: Return to: 4-H Educator, 925 Donald St., Rm. 103, Medford, WI 54451

Horseless Horse Member Name

Horseless Horse Member Address:

I understand that as a Horseless Horse member I am expected to work with a Taylor County 4-H Horse Project member or leader to learn about the equine, including grooming, proper equine handling, tack, riding, etc. I understand that I am expected to participate in Taylor County 4-H Horse Project activities and to follow all rules of the project. I will complete the Horseless Horse Member requirements of the project in order to be eligible to exhibit at the Taylor County Fair. This includes using this animal to develop 4-H life skills, to learn about proper equine care and safety and to develop foundational equine handling and riding techniques.

Horseless Horse Member's Signature

Horseless Horse Member's Parent Name

Horseless Horse Member's Parent/Guardian Signature

Phone:

The Horseless Horse project member will be partnering with [check the appropriate entry]:

4-H Member 4-H Leader

I understand that I am expected to work with the Horseless Horse Member to teach them about the horse, including proper equine care and safety and to develop foundational horse handling and riding techniques.

Taylor County 4-H Member/Leader Name

Taylor County 4-H Member/Leader Signature

If 4-H Member, Parent's Name

If 4-H Member, Parent's Signature

Taylor County 4-H Horse Project Leader Signature:

.....

Horseless Horse Project Member Equine Identification

Name of Equine: ______ Breed of Equine: ______

This Equine must be registered using the TAYLOR COUNTY HORSE PROJECT EQUINE REGISTRATION (ID) FORM. Equine ID forms are due on or before May 15 in the Extension Office.

2023

RULES ACKNOWLEDGEMENT

Each Taylor County 4-H Horse Project member in the family, along with their parents, must sign and submit one of these forms to the Taylor County 4-H Horse Project Leader or Extension Office by May 15.

I have received the Taylor County 4-H Horse Project Guidebook and Rules. I understand the contents and agree to abide by the rules as stated therein. I understand that in order to advance to state level competition, I must be a member of good standing in my 4-H club and complete the workshop/clinics required of me and my horse(s).

Date: _____

4-H Member's Name

4-H Member's Signature

Parent's Name

Parent's Signature

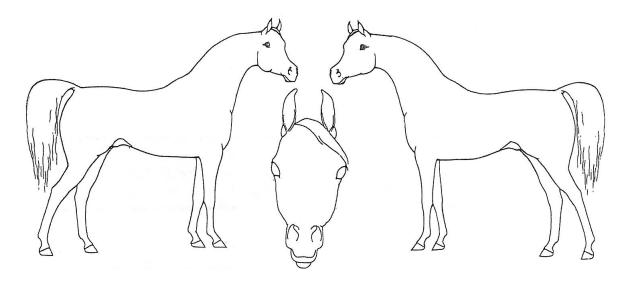
4-H Horse Registration Certificate Year 2020

Due No Later than May 15 to the Extension Office * NO EXCEPTIONS*

Only one form required per horse per family - you may list multiple 4-H members in the same family

4-H Member's Name(s):	
Address:	
Name of 4-H Club:	
Parents Name(s):	
Animal Name:	
Will this equine be used as Horseless Horse Project Animal? Yes No	
If Horseless Horse, name of owner of horse	
Date animal born (Month/Year if possible):	Sex:
Reg. or grade: Bree	d:
I.D. of Animal (Reg. #, color, height, etc):	
Premise ID Number where animal resides:	

Draw color markings on each side and face, or provide picture of each side:



When was animal acquired for project (month/year)? _

Was this your project animal last year? Yes No Years you had this animal as 4-H project: _

By submitting this form, the 4-H member(s) named on this sheet certifies that this equine is a 4-H project animal this year and the above information is correct to best of my knowledge.NOTE: Registration form for any foal born after the deadline MUST be in the proper leader's hands within 10 days of birth.